

AGENDA

FOR THE REGULAR MEETING OF THE NORTHWEST SCHOOL DIVISION NO. 203 BOARD OF EDUCATION

DATE: February 9, 2023 **LOCATION:** Northwest School Division
TIME: 10:00 a.m. CST Boardroom / TEAMS

- 1. Call to Order**
- 2. Additions to and Adoption of Agenda**
- 3. Adoption of Minutes of Last Meetings**
Regular Meeting – January 12, 2023
- 4. Delegation**
- 5. Discussion / Decision Items**
 - 5.1** Staffing PTR Projections
 - 5.2** Capital Plan
 - 5.3** Minor Capital Renewal Program
 - 5.4** Budget Priorities 2023-2024
 - 5.5** Strategic Planning April 2023
 - 5.6** Provincial Education Plan
 - 5.7** Senior Administration Hiring
 - 5.8** Academic Calendar 2023-2024
 - 5.9** Financial Reports
- 6. Information Items**
 - 6.1** Celebrations
 - 6.2** Calendar
- 7. Committee of the Whole**
 - 7.1** HR Report
 - 7.2** Sector Update
 - 7.3** Committee Reports

8. Information of Emergent Items for Next Agenda

March

Regular Board Meeting Agenda Items

- Transportation Report #2
- Strategic Planning
- Student Services Report
- Appointment of Auditor (every 3 years)

April

Regular Board Meeting Agenda Items

- Amend School Division Goals
- Approve budget assumptions
- Conduct Director Review (third year of Board Term)
- Conduct Board Review (even years)
- Host Gala Awards Night

May

Regular Board Meeting Agenda Items

- Review draft budget and provide required redirection
- Approve PMR
- Establish compensation guidelines for out of scope staff
- Approve Director semi-annual evaluation (3rd year of Board Term)
- Approve Board semi-annual evaluation (even years)
- SSBA Members Council (Chair/vice chair and Director)
- Sub-Division graduation ceremonies to present awards as determined

June

Regular Board Meeting Agenda Items

- Approve Annual Budget
- Advocacy Linkage MLA's
- Personnel Accountability Report – HR Report
- Public Section Annual Meeting
- SHSAA Meeting –representative delegate
- Sub-Division graduation ceremonies to present awards as determined

9. Adjournment

MINUTES OF THE REGULAR MEETING OF THE BOARD OF EDUCATION OF THE NORTHWEST SCHOOL DIVISION NO. 203 HELD THURSDAY, JANUARY 12, 2023 AT 10:00 A.M. IN THE BOARD OFFICE AT MEADOW LAKE, SASKATCHEWAN VIA TEAMS

Members Present: Glen Winkler, Chair
 Bev Josuttis-Harland, Vice-Chair
 Mark Campbell, John Anderson, Terri Prete, Charles Stein, Faith Graham, Janice Baillargeon, Patricia Main, Barb Seymour, Andrea Perillat

Members Absent: None

In Attendance: Duane Hauk, CEO
 Charlie McCloud, CFO
 Davin Hildebrand, Deputy Director of Education
 Jennifer Williamson, Deputy Director of Education
 Darrell Newton, Supt. Curriculum & Instruction
 Aaron Oakes, Supt. Curriculum & Instruction
 Kaitlin Harman, Communications Officer

Agenda 23-001	Charles Stein	That the agenda be adopted as amended.	CARRIED
Minutes 23-002	Andrea Perillat	That the minutes of the November 29, 2022 organization meeting be approved as presented.	CARRIED
Minutes 23-003	Terri Prete	That the minutes of the November 29, 2022 regular meeting be approved as presented.	CARRIED
Delegation		The Board met with Facilities Department Supervisor Bob Tough to review the operations of the Facilities Department.	
Delegation		The Board met with Superintendent of Curriculum and Instruction, Darrell Newton, and Learning Coordinator, Cheryl Treptow, for a presentation regarding student achievement.	
French Immersion 23-004	Janice Baillargeon	That the French Immersion Program in the community of Meadow Lake continue to be offered from Kindergarten to Grade 12.	CARRIED
Marsden Jubilee School Closure 23-005	John Anderson	Whereas the School Community Council and the Review Committee of Marsden Jubilee School passed a motion on December 16, 2022 to close the school effective July 1, 2023, the Board hereby moves to close Marsden Jubilee School effective July 1, 2023.	CARRIED

Finance Statement 23-006	Andrea Perillat	That the Financial Report for the period ending November 30, 2022 be approved as presented.	CARRIED
Finance Statement 23-007	Terri Prete	That the Financial Report for the period ending December 31, 2022 be approved as presented.	CARRIED
Committee of the Whole 23-008	Bev Josuttis-Harland	That we enter a Committee of the Whole.	CARRIED
Report from the Committee of the Whole 23-009	Andrea Perillat	That we rise and report from the Committee of the Whole.	CARRIED
		The Committee reported on Education Sector arising issues, personnel and Board round table discussion.	
Emergent Items		<ol style="list-style-type: none"> 1. 2023-2024 Budget Priorities 2. Annual Sector Plan Mid Term Update 3. School Calendar 2023-2024 Approval 4. Annual Capital Plan Approval 	
Adjournment 23-010	Charles Stein	That we adjourn.	CARRIED
		Time: 2:35 p.m.	

Glen Winkler, Chair

Charlie McCloud, Chief Financial Officer

5.1: Staffing PTR Projections



MEETING DATE: February 9, 2023

FORUM		AGENDA ITEMS		INTENT
<input checked="" type="checkbox"/>	Board Meeting	<input type="checkbox"/>	Correspondence	<input type="checkbox"/> Information
<input type="checkbox"/>	Committee of the Whole	<input checked="" type="checkbox"/>	New Business	<input checked="" type="checkbox"/> Decision
		<input type="checkbox"/>	Reports from Administrative Staff	<input checked="" type="checkbox"/> Discussion
		<input type="checkbox"/>	Other: Delegations	

BACKGROUND

School staffing levels contribute to a large proportion of the school division budget. A formula relative to the funding model is used to staff schools.

CURRENT STATUS

Senior administration has followed a staffing formula with a PTR of 14.0. The Board requested a presentation of a PTR increase of 0.5 and 1.0.

Moving forward the following questions need to be addressed:
Does the Board wish to continue to follow the current staffing formula?

PROS AND CONS

Formulas are based on factual numbers. At times it does not allow for a decrease or increase as it may be a percentage. Small schools do need a certain level of staffing to operate and would require an "override" to the formula.

FINANCIAL IMPLICATION

PREPARED BY:	DATE	ATTACHMENTS
Duane Hauk	February 1, 2023	

RECOMMENDATION

5.2: Capital Plan



MEETING DATE: February 9, 2023

FORUM		AGENDA ITEMS		INTENT	
<input checked="" type="checkbox"/>	Board Meeting	<input type="checkbox"/>	Correspondence	<input checked="" type="checkbox"/>	Information
<input type="checkbox"/>	Committee of the Whole	<input type="checkbox"/>	New Business	<input checked="" type="checkbox"/>	Decision
		<input checked="" type="checkbox"/>	Reports from Administrative Staff	<input checked="" type="checkbox"/>	Discussion
		<input type="checkbox"/>	Other: Delegations		

BACKGROUND

The Ministry of Education has changed their capital request process. The Facilities department presented our capital needs at the January 12, 2023, meeting.

CURRENT STATUS

The school division is required to submit their top capital priorities in a new format. Board approval is required to prioritize the projects. Capital submissions must be made to the Ministry by March 8, 2023. The current year recommendations are included as a reference; therefore, the Board must make a motion approving the capital priority list. Business cases for each project have been prepared by an external consultant to be submitted with the capital request once approved by the Board.

PROS AND CONS

N/A

FINANCIAL IMPLICATION

N/A

PREPARED BY:	DATE	ATTACHMENTS
Charlie McCloud	February 2, 2023	One

RECOMMENDATION

That a capital priority list be approved for submission to the Ministry of Education.

Major Capital Application - Option #1							
Priority	School	Project Type	Ministry Costs	Business Case	Amerisco Costs	FCI (2024)	Key Factors
1	Maidstone/Ratushniak	New Prek to 12 - combined new school	\$ 1,026,362	\$ 5,042,300	\$ 4,776,613	2.50%	1. Ministry FCI rating indicates that there isn't much wrong (Max FCI 2032 = 21.2%) 2. Town partnership is available (Hall) 3. 3rd party business case recommends new build. Layout issues and drainage problems would be corrected with a new school - will not be addressed if we renovate.
2	Pierceland	New Prek to 12 school	\$ 779,597	\$ 3,688,200	\$ 6,174,563	3.50%	1. Ministry 2024 FCI rating indicates that there isn't much wrong. 2. 3rd party business case recommends new build. Layout/design are a concern for accessibility concerns - cannot correct with renovation.
3	TPEC	New school - build onto arena	\$ 147,771	N/A	\$ 411,548	3.10%	1. City has approved the concept 2. Move would allow IT to move to TPEC which would in turn free up space in Gateway for PAA space/Maker Space etc. 3. Would result in an increase in NWSD square footage 4. Points for community partnership 5. Low FCI rating 2024. 6. FCI jumps up into poor by 26/27 and to almost critical in 2032 = 29.4%
Option #1 keeps our both Maidstone and Pierceland in play and adds TPEC to support the initiative to add it onto the arena project.							

Major Capital Application - Option #2							
Priority	School	Project Type	Ministry Costs	Engineer Costs	Amerisco Costs	FCI (2024)	Key Factors
1	Maidstone/Ratushniak	New Prek to 12 - combined new school	\$ 1,026,362	\$ 5,042,300	\$ 4,776,613	2.50%	1. Ministry FCI rating indicates that there isn't much wrong (Max FCI 2032 = 21.2%) 2. Town partnership is available (Hall) 3. 3rd party business case recommends new build. Layout issues and drainage problems would be corrected with a new school - will not be addressed if we renovate.
2	TPEC	New school - build onto arena	\$ 147,771	N/A	\$ 411,548	3.10%	1. City has approved the concept 2. Move would allow IT to move to TPEC which would in turn free up space in Gateway for PAA space/Maker Space etc. 3. Would result in an increase in NWSD square footage 4. Points for community partnership 5. Low FCI rating 2024. 6. FCI jumps up into poor by 26/27 and to almost critical in 2032 = 29.4%
3	Jubilee	New Prek to 12 school	\$ 1,846,427	N/A	\$ 3,040,395	9.60%	1. FCI rating moves into critical 27/28 year = 39.7%. 2. No Business case
Option #2 keeps Maidstone as the #1 priority but we add TPEC (arena project) and Jubilee (FCI rating) into the mix							

Major Capital Application - Option #3							
Priority	School	Project Type	Ministry Costs	Engineer Costs	Amerisco Costs	FCI (2024)	Key Factors
1	TPEC	New school - build onto arena	\$ 147,771	N/A	\$ 411,548	3.10%	1. City has approved the concept 2. Move would allow IT to move to TPEC which would in turn free up space in Gateway for PAA space/Maker Space etc. 3. Would result in an increase in NWSD square footage 4. Points for community partnership 5. Low FCI rating 2024 . 6. FCI jumps up into poor by 26/27 and to almost critical in 2032 = 29.4%
2	Jubilee	New Prek to 12 school	\$ 1,846,427	N/A	\$ 3,040,395	9.60%	1. FCI rating moves into critical 27/28 year = 39.7%. 2. No Business case
3	Maidstone/Ratushniak	New Prek to 12 - combined new school	\$ 1,026,362	\$ 5,042,300	\$ 4,776,613	2.50%	1. Ministry FCI rating indicates that there isn't much wrong (Max FCI 2032 = 21.2%) 2. Town partnership is available (Hall) 3. 3rd party business case recommends new build. Layout issues and drainage problems would be corrected with a new school - will not be addressed if we renovate.
Option #3 provides full support for the TPEC/Arena project, Jubilee as a high FCI site and keeps Maidstone on the list as number 3.							

Major Capital Application - Option #4							
Priority	School	Project Type	Ministry Costs	Engineer Costs	Amerisco Costs	FCI (2024)	Key Factors
1	Jubilee	New school	\$ 1,846,427	N/A	\$ 3,040,395	13.40%	1. FCI rating moves into critical 27/28 year = 39.7%. 2. No Business case
2	TPEC	New school - build onto arena	\$ 147,771	N/A	\$ 411,548	3.70%	1. City has approved the concept 2. Move would allow IT to move to TPEC which would in turn free up space in Gateway for PAA space/Maker Space etc. 3. Would result in an increase in NWSD square footage 4. Points for community partnership 5. Low FCI rating 2024 . 6. FCI jumps up into poor by 26/27 and to critical in 27/28 = 33.8%. 7. No business case.
3	Maidstone/Ratushniak	New Prek to 12 - combined new school	\$ 1,026,362	\$ 5,042,300	\$ 4,776,613	3.20%	1. Ministry FCI rating indicates that there isn't much wrong (Max FCI 2032 = 29.8%) 2. Town partnership is available (Hall) 3. 3rd party business case recommends new build. Layout issues and drainage problems would be corrected with a new school - will not be addressed if we renovate.
Option #4 utilizes Jubilee as a high FCI rating, add TPEC as a number 2 for the joint arena project and keeps Maidstone on the list as #3.							

5.3: Minor Capital Renewal Program



MEETING DATE: February 9, 2023

FORUM	AGENDA ITEMS	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> Correspondence	<input checked="" type="checkbox"/> Information
<input type="checkbox"/> Committee of the Whole	<input type="checkbox"/> New Business	<input checked="" type="checkbox"/> Decision
	<input checked="" type="checkbox"/> Reports from Administrative Staff	<input checked="" type="checkbox"/> Discussion
	<input type="checkbox"/> Other: Delegations	

BACKGROUND

The Ministry has created a new program to address Capital needs beyond those of the existing Major Capital List. School Divisions are required to submit applications for a maximum of two projects by March 8, 2023 for consideration in the 2024-2025 government budget. Projects submitted must range in cost from \$1-10 million and must be completed within two years to be eligible. Projects previously submitted through the Major Capital Program cannot be resubmitted through the Minor Capital Renewal Program. Eligible capital projects would include structural repair, renovations, additions, and right-sizing of schools.

CURRENT STATUS

The current Major Capital List for NWSA includes three projects that have not made the Ministry top 10 Priority List in several years. It is recommended by the Facilities department that we submit one of those three projects as major renovations under the new Minor Capital Renewal Program. Details are provided in the attached file.

PROS AND CONS

N/A

FINANCIAL IMPLICATION

N/A

PREPARED BY:	DATE	ATTACHMENTS
Charlie McCloud	February 2, 2023	One

RECOMMENDATION

That a recommendation to submit two projects to the Ministry of Education for consideration under the new Minor Capital Renewal Program be approved.

Minor Capital Application - Option #1

Priority	School	Project Type	Ministry Costs	Business Case	Amerisco Costs	FCI (2024)	Key Factors
1	Jubilee	Major Renovation	\$ 1,846,427	N/A	\$ 3,040,395	13.40%	<p>1. No study 2. Ministry data suggests that by 2028 there will be a backlog of \$5.5 million 3. Might warrant a new school based on Ministry data (critical FCI rating in 2027)</p>
2	Lashburn High	Major Renovation	\$ 582,452	\$ 3,905,842	\$ 4,166,781	2.80%	<p>1. Study complete, suggests renovation. 2. Ministry data indicates that there will be renovation costs of \$4.8 million in 2028 3. FCI does not reach critical by 2029 - renovation would be recommended. Based on Ministry FCI ratings, would have the highest non-critical score in the NWSD in 2029. 4. 2024 shows a low FCI rating which might hurt our ability to obtain funds.</p>
<p>Jubilee has a high FCI rating /costs for 2024. This site may trigger a new school in the near future with critical FCI rating in 2027. Lashburn High would fall in at #2 as we have a study done, with a recommendation for a major renovation (not on our radar for a new school) but a lower current FCI rating may impact our ability to</p>							

Minor Capital Application - Option #2

Priority	School	Project Type	Ministry Costs	Business Case	Amerisco Costs	FCI (2024)	Key Factors
1	Green Acre	Major Renovation	\$ 623,626	N/A	\$ 607,920	15.30%	<p>1. Green Acre has the highest FCI rating in the NWSD. 2. 2028 has an estimated backlog of \$1.8m in renovations for this site - might make sense to try and get funding for a renovation as I assume we would not request a new school for this site? This would allow us to keep the larger schools on our Major Capital list for new schools. 3. No Study</p>
2	Lashburn High	Major Renovation	\$ 582,452	\$ 3,905,842	\$ 4,166,781	2.80%	<p>1. Study complete, suggests renovation. 2. Ministry data indicates that there will be renovation costs of \$4.8 million in 2028 3. FCI does not reach critical by 2029 - renovation would be recommended. Based on Ministry FCI ratings, would have the highest non-critical score in the NWSD in 2029. 4. 2024 shows a low FCI rating which might hurt our ability to obtain funds.</p>

Green Acre has our highest current FCI rating (small schools) but the Ministry indicates that the cost for repairs will climb to \$1.8 million by 2028. This might be our best option as we will mors than likely not replace the school but could obtain funds for a major renovation to extend its life and take pressure off using PMR funds

Minor Capital Application - Option #3

Priority	School	Project Type	Ministry Costs	Business Case	Amerisco Costs	FCI (2024)	Key Factors
1	Lashburn High	Major Renovation	\$ 582,452	\$ 3,905,842	\$ 4,166,781	2.80%	1. Study complete, suggests renovation. 2. Ministry data indicates that there will be renovation costs of \$4.8 million in 2028 3. FCI does not reach critical by 2029 - renovation would be recommended. Based on Ministry FCI ratings, would have the highest non-critical score in the NWSD in 2029. 4. 2024 shows a low FCI rating which might hurt our ability to obtain funds.
2	Lakeview	Major Renovation	\$ 1,031,604	N/A	\$ 3,042,071	4.60%	1. 2024 unfunded liability is only \$1.0 million but climbs to over \$7 million in 2028. 2. Based on long term FCI ratings this site might qualify for a new school by 2027 (FCI critical 30.9%) 3. Current low FCI rating may hinder and approvals (5%)
<p>Lashburn High had a study done, with a recommendation for a major renovation (not on our radar for a new school) but a lower current FCI rating may impact our ability to get funding. Lakeview has high current costs with a low FCI and may trigger a new school when it falls into the critical FCI range in 2027. Low current FCI</p>							

Minor Capital Application - Option #4

Priority	School	Project Type	Ministry Costs	Business Case	Amerisco Costs	FCI (2024)	Key Factors
1	Lakeview	Major Renovation	\$ 1,031,604	N/A	\$ 3,042,071	4.60%	1. 2024 unfunded liability is only \$1.0 million but climbs to over \$7 million in 2028. 2. Based on long term FCI ratings this site might qualify for a new school by 2027 (FCI critical 30.9%) 3. Current low FCI rating may hinder and approvals (5%)
2	Jubilee	Major Renovation	\$ 1,846,427	N/A	\$ 3,040,395	13.40%	1. No study 2. Ministry data suggests that by 2028 there will be a backlog of \$5.5 million 3. Might warrant a new school based on Ministry data (critical FCI rating in 2027)
<p>Lakeview has high current costs with a low FCI and may trigger a new school when it falls into the critical FCI range in 2027. The low current FCI may hinder approval. Jubilee has a current high FCI rating /costs for 2024. This site may trigger a new school in the near future with critical FCI rating in</p>							

Minor Capital Application - Option #5

Priority	School	Project Type	Ministry Costs	Business Case	Amerisco Costs	FCI (2024)	Key Factors
1	Jubilee	Major Renovation	\$ 1,846,427	N/A	\$ 3,040,395	13.40%	1. No study 2. Ministry data suggests that by 2028 there will be a backlog of \$5.5 million 3. Might warrant a new school based on Ministry data (critical FCI rating in 2027)
2	Lakeview	Major Renovation	\$ 1,031,604	N/A	\$ 3,042,071	4.60%	1. 2024 unfunded liability is only \$1.0 million but climbs to over \$7 million in 2028. 2. Based on long term FCI ratings this site might qualify for a new school by 2027 (FCI critical 30.9%) 3. Current low FCI rating may hinder and approvals (5%)
<p>Jubilee has a current high FCI rating /costs for 2024. This site may trigger a new school in the near future with critical FCI rating in 2027. Lakeview has high current costs with a low FCI and may trigger a new school when it falls into the critical FCI range in 2027. The low current FCI may hinder approval.</p>							

5.4: Budget Priorities 2023 - 2024



MEETING DATE: February 9, 2023

FORUM	AGENDA ITEMS	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> Correspondence	<input type="checkbox"/> Information
<input type="checkbox"/> Committee of the Whole	<input type="checkbox"/> New Business	<input checked="" type="checkbox"/> Decision
	<input checked="" type="checkbox"/> Reports from Administrative Staff	<input checked="" type="checkbox"/> Discussion
	<input type="checkbox"/> Other: Delegations	

BACKGROUND

Prior to the release of the Provincial Budget, the School Division prepares areas of priority and potential changes.

CURRENT STATUS

The Budget release date is scheduled for the third week in March. Budget priorities are required to be proactive in preparing a budget for the 2023 – 2024 school year.

PROS AND CONS

FINANCIAL IMPLICATION

PREPARED BY:

Duane Hauk

DATE

February 1, 2023

ATTACHMENTS

RECOMMENDATION

5.5: Strategic Planning April 2023



MEETING DATE: February 9, 2023

FORUM	AGENDA ITEMS	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> Correspondence	<input type="checkbox"/> Information
<input type="checkbox"/> Committee of the Whole	<input checked="" type="checkbox"/> New Business	<input type="checkbox"/> Decision
	<input type="checkbox"/> Reports from Administrative Staff	<input checked="" type="checkbox"/> Discussion
	<input type="checkbox"/> Other: Delegations	

BACKGROUND

The Board of Education and senior administration participates in strategic planning to achieve a number of outcomes.

CURRENT STATUS

Times and location including meeting rooms are booked for Strategic Planning. Discussion regarding presentations and information updates are required.

PROS AND CONS

FINANCIAL IMPLICATION

PREPARED BY:

Duane Hauk

DATE

February 1, 2023

ATTACHMENTS

RECOMMENDATION

5.6: Provincial Education Plan



MEETING DATE: February 9, 2023

FORUM	AGENDA ITEMS	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> Correspondence	<input type="checkbox"/> Information
<input type="checkbox"/> Committee of the Whole	<input checked="" type="checkbox"/> New Business	<input checked="" type="checkbox"/> Decision
	<input type="checkbox"/> Reports from Administrative Staff	<input checked="" type="checkbox"/> Discussion
	<input type="checkbox"/> Other: Delegations	

BACKGROUND

The Provincial Education Plan has replaced the former Sector Plan as developed by the Provincial Leadership Team.

CURRENT STATUS

The Provincial Education Plan will be fully implemented in the upcoming year. Board approval of the Plan is requested by the Ministry

PROS AND CONS

FINANCIAL IMPLICATION

PREPARED BY:

Duane Hauk

DATE

February 1, 2023

ATTACHMENTS

RECOMMENDATION

5.7: Senior Administration Hiring



MEETING DATE: February 9, 2023

FORUM	AGENDA ITEMS	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> Correspondence	<input type="checkbox"/> Information
<input type="checkbox"/> Committee of the Whole	<input checked="" type="checkbox"/> New Business	<input checked="" type="checkbox"/> Decision
	<input type="checkbox"/> Reports from Administrative Staff	<input checked="" type="checkbox"/> Discussion
	<input type="checkbox"/> Other: Delegations	

BACKGROUND

Information is provided to the Board regarding the plan for hiring of senior administration.

CURRENT STATUS

Discussion regarding the process for interviews including setting a date for interviews and timelines. The process for the selection of the position will be discussed.

PROS AND CONS

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FINANCIAL IMPLICATION

PREPARED BY:	DATE	ATTACHMENTS
Duane Hauk	February 1, 2023	

RECOMMENDATION

5.8: Academic Calendar 2023 – 2024



MEETING DATE: February 9, 2023

FORUM	AGENDA ITEMS	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> Correspondence	<input type="checkbox"/> Information
<input type="checkbox"/> Committee of the Whole	<input type="checkbox"/> New Business	<input checked="" type="checkbox"/> Decision
	<input checked="" type="checkbox"/> Reports from Administrative Staff	<input checked="" type="checkbox"/> Discussion
	<input type="checkbox"/> Other: Delegations	

BACKGROUND

A calendar committee consisting of 3 LEADS members and 3 NWTAs members develop draft calendar choices for Board approval. In previous years the Board may approve multiple calendars and allow division staff to vote on their preferred choice. The Board of Education has the final decision to approve the school academic calendar.

CURRENT STATUS

One calendar was developed based on prior information provided by staff. The committee consisting of Leads members and NWTAs members agreed one calendar option met the needs of school staff and students.

PROS AND CONS

FINANCIAL IMPLICATION

PREPARED BY:	DATE	ATTACHMENTS
Duane Hauk	February 1, 2023	

RECOMMENDATION

August '23						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	Admin	Staff	Convention	PD		

September '23						
Su	M	Tu	W	Th	F	Sa
					1 PD	2
3	4 Labour Day	5 Classes Start	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30 Reconciliation

October '23						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9 Thanksgiving	10	11	12	13	14
15	16	17	18*	19*	20	21
22	23 PD	24	25	26	27	28
29	30	31				

November '23						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11 Thanksgiving
12	13 In lieu	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

December '23						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25 Xmas	26 Boxing	27	28	29	30
31						

January '24						
Su	M	Tu	W	Th	F	Sa
	1 New Year	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25 Exams	26 Exams	27
28	29 Exams	30 Exams	31 Turn Around			

February '24						
	M	Tu	W	Th	F	Sa
16/18				1	2	3
	4	5	6	7	8	9
	11	12	13	14	15	16
18	19 Family	20	21	22	23	24
0/3	25	26	27	28	29	

March '24						
	M	Tu	W	Th	F	Sa
					1	2
20/20	3	4	5	6	7	8
	10	11	12	13	14	15
19/20	17	18	19	20	21	22
	24	25	26	27	28	29 Good Friday
	31					30

April '24						
	M	Tu	W	Th	F	Sa
18/18	1 Easter Monday	2	3	4	5	6
	7	8	9	10	11	12
	14	15	16	17*	18*	19
21/22	21	22	23	24	25	26
	28	29	30			

May '24						
	M	Tu	W	Th	F	Sa
21/22	5	6	7	8	9	10
	12	13	14	15	16	17
	19	20 Victoria	21	22	23	24
21/21	26	27 PD	28	29	30	31

June '24						
	M	Tu	W	Th	F	Sa
						1
18/20	2	3	4	5	6	7
	9	10	11	12	13	14
16/16	16	17	18	19	20 Exams	21 Indigenous
	23	24 Exams	25 Exams	26 Exams	27 Admin	28 Admin
	30					29

17/18

Teacher Days = 197

Student Days* = 187

- 1 = Convention
- 3 = Admin
- 1 = Staff
- 4 = PD
- 1 = Turn Around (Sem 1)

2023–24 School Year Examination Dates

November	2023	Monday, November 6 to Thursday, November 9
December	2023	Monday, December 11 to Thursday, December 14
January	2024	Thursday, January 25 to Friday, January 26 and Monday, January 29 to Tuesday, January 30
March	2024	Monday, March 4 to Thursday, March 7
April	2024	Monday, April 8 to Thursday, April 11
May	2024	Tuesday, May 21 to Friday, May 24
June	2024	Thursday, June 20, Monday, June 24 to Wednesday, June 26
August	2024	Tuesday, August 6 to Friday, August 9

Q1 Sept 5 - Nov 10
 Q2 Nov 14 - Jan 30
 Q3 Feb 1 - April 12
 Q4 April 15 - June 26

S1 Sept 5 - Jan 30
 S2 Feb 1- June 26

2024–25 School Year Examination Dates

November	2024	Monday, November 4 to Thursday, November 7
December	2024	Monday, December 9 to Thursday, December 12
January	2025	Monday, January 27 to Thursday, January 30
March	2025	Monday, March 3 to Thursday, March 6
April	2025	Monday, April 14 to Thursday, April 17
May	2025	Tuesday, May 20 to Friday, May 23
June	2025	Monday, June 23 to Thursday, June 26
August	2025	Tuesday, August 5 to Friday, August 8

	Student Days	Teacher Days
August	0	4
September	19	20
October	21	22
November	21	21
December	16	16
January	17	18
February	16	16
March	20	20
April	18	18
May	21	22
June	18	20
	187	197

5.9: Financial Reports



MEETING DATE: February 9, 2023

FORUM		AGENDA ITEMS		INTENT	
<input checked="" type="checkbox"/>	Board Meeting	<input type="checkbox"/>	Correspondence	<input checked="" type="checkbox"/>	Information
<input type="checkbox"/>	Committee of the Whole	<input type="checkbox"/>	New Business	<input checked="" type="checkbox"/>	Decision
		<input checked="" type="checkbox"/>	Reports from Administrative Staff	<input checked="" type="checkbox"/>	Discussion
		<input type="checkbox"/>	Other: Delegations		

BACKGROUND

Financial reports are presented regularly.

CURRENT STATUS

The statement is for the period September 1, 2022 to January 31, 2023.

PROS AND CONS

N/A

FINANCIAL IMPLICATION

N/A

PREPARED BY:	DATE	ATTACHMENTS
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Charlie McCloud

One

RECOMMENDATION

That the financial report for the period ending January 31, 2023 be approved.

Northwest School Division No. 203				
Revenues and Expenditures				
September 1, 2022 to January 31, 2023				Year-to-Date 42%
	2022/23	2022/23		
	Annual Budget	YTD	Balance	
Revenues:				
Total Property Tax Revenue	\$0	\$0	\$0	
Total Grants Revenue	\$57,252,792	\$22,824,359	(\$34,428,433)	
Total Tuition and Related Fees	\$3,102,366	\$1,387,848	(\$1,714,518)	
School Generated Funds	\$1,714,540	\$0	(\$1,714,540)	
Total Interest and Other Revenues	\$115,000	\$28,091	(\$86,909)	
Total Complementary Services Revenues	\$1,332,274	\$615,590	(\$716,684)	
External Services Revenues	\$743,992	\$198,175	(\$545,817)	
Total Capital Revenues	\$0	\$66,994	\$66,994	
Total Revenues	\$64,260,964	\$25,121,058	(\$39,139,906)	39%
Expenditures:				
Total Governance	\$309,261	\$137,913	\$171,348	
Total Administration	\$3,199,462	\$1,329,620	\$1,869,842	
Total Instruction	\$44,187,735	\$17,779,161	\$26,408,574	
Total Plant Operation and Maintenance	\$11,580,982	\$3,429,258	\$8,151,724	
Total Student Transportation	\$6,122,438	\$2,406,196	\$3,716,242	
Total Tuition and Related Fees	\$854,616	\$333,464	\$521,152	
School Generated Funds	\$1,714,540	\$0	\$1,714,540	
Total Interest and Bank Charges	\$55,316	\$1,355	\$53,961	
Total Complementary Services	\$1,776,361	\$607,482	\$1,168,879	
Total External Services	\$475,618	\$267,752	\$207,866	
Total Capital Expenditures	\$1,340,000	\$90,601	\$1,249,399	
Total Expenditures	\$71,616,329	\$26,382,801	\$45,233,528	37%
Surplus or (Deficit)	(\$7,355,365)	(\$1,261,744)		

6.1: Celebrations



MEETING DATE: February 9, 2023

FORUM	AGENDA ITEMS	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> Correspondence	<input type="checkbox"/> Information
<input type="checkbox"/> Committee of the Whole	<input type="checkbox"/> New Business	<input type="checkbox"/> Decision
	<input type="checkbox"/> Reports from Administrative Staff	<input checked="" type="checkbox"/> Discussion
	<input type="checkbox"/> Other: Delegations	

BACKGROUND

CURRENT STATUS

FINANCIAL IMPLICATION

PREPARED BY: DATE ATTACHMENTS

RECOMMENDATION



6.2: Calendar

MEETING DATE: February 9, 2023

FORUM	AGENDA ITEMS	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> Correspondence	<input checked="" type="checkbox"/> Information
	<input checked="" type="checkbox"/> Reports from Administrative Staff	<input type="checkbox"/> Discussion

CURRENT STATUS

Northwest School Division Schedule

2022-2023 Academic Year

Family Day (no school)	Monday, February 20
Winter Break (no school)	Tuesday to Friday, February 21-24
Professional Development (no classes)	Monday, March 27
Easter Break	
Last Day of Classes	Thursday, April 6
School Reopens	Monday, April 17
Victoria Day (no school)	Monday, May 22
Final Exam Schedule (High School)	Thursday to Tuesday, June 22-27
Admin Days	Wednesday & Thursday, June 28 & 29

SSBA Events (<http://saskschoolboards.ca/>) - 2023

2023 Spring Assembly – April 5 & 6, 2023 – Saskatoon – Delta Hotels

2023 National Trustees Gathering on Indigenous Education & CSBA Congress
 – Banff, Alberta – July 3-5, 2023 (Banff Centre for Arts and Creativity)
 Promo code CSBA2023

2023 Calendar Year:

February 16 – Board Chairs Council Meeting – via Zoom, 1:00 – 4:00 p.m.
 March 13 - Board Chairs Council Meeting – via Zoom, 8:30 – 9:30 a.m.
 April 5 – Board Chairs Council Meeting – In-person before Spring Assembly, Saskatoon, 8:30 a.m. – 11:30 a.m.
 May 29 - Board Chairs Council Meeting – via Zoom, 8:30 – 9:30 a.m.

Board Meetings – 2023 – Second Thursday of each month

	March 9	April 13	May 11
June 8	August 10	September 14	October 12

Strategic Planning – April 4 & 5, 2023 – Saskatoon – Delta Hotels – Rooms are booked

PREPARED BY:	DATE	ATTACHMENTS
Shirley Gerstenhofer	February 2, 2023	